



# UVALDE COUNTY APPRAISAL DISTRICT

209 NORTH HIGH STREET  
UVALDE, TEXAS 78801  
(830) 278-1106  
(830) 278-8150  
www.uvaldecad.org

## BOARD OF DIRECTORS MEETING

Regular Meeting # 2020-01

Tuesday, January 21, 2020; 5:45 p.m.

Board Room; 209 North High Street; Uvalde, Texas 78801

### AGENDA

CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS

#### **A. MEETING CALLED TO ORDER**

1. Roll Call and the recording of Board Members present
2. Pledge of Allegiance to the U.S. Flag
3. Recording of Executive Director and Staff Members present

#### **B. OATH OF OFFICE AND ELECTION ACTION ITEMS**

1. Administer Oath of Office to Uvalde County Appraisal District Board Members elected for the 2020-2021 term.
2. Action to elect Board Officers: Chairman; Vice-Chairman and Board Secretary

#### **C. PUBLIC COMMENTS**

1. Public Comments (Comments are limited to three (3) minutes per speaker. The timekeeper will inform the speaker when they have one (1) remaining minute. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Complaints, criticisms, and concerns against Appraisal District employees shall be directed through the appropriate channels in accordance with Board policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.

#### **D. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

1. Communications:
  - a. Chief Appraiser's Report – Present / Update the Board on the following:
    1. 2019 Tax Collection report.
    2. 2020 Appraisal Program report.
    3. 2020 Board of Director's Training Seminar.

FILED  
 This 17<sup>th</sup> day of January, A.D. 2020  
 at 11:50 o'clock AM  
 VALERIE DEL TORO ROMERO  
 County Clerk, Uvalde County, Texas  
 By: 1510.0'Neal  
 Deputy County Clerk

- b. Delinquent Tax Attorney Report.
- c. Review written communications and/or complaints received which are addressed to Presiding officer of the Board of Directors.

**E. DISCUSSION/ACTION ITEMS**

1. Discussion and action to approve the minutes for the Uvalde County Appraisal District's Board of Directors meeting held on December 17, 2019.
2. Discussion and action to approve Uvalde County Appraisal District's financial report through December 31, 2019.
3. Discussion and action to approve Resolution 2020-01 for the removal and addition of Board Member names to the signatories to the District's Financial Institution accounts.
4. Discussion and action to approve Resolution 2020-02 for the removal and addition of Board Member names to the Safety Deposit Boxes at the District's Financial Institution.
5. Discussion and action to approve Resolution 2020-03 for ratification of the Amendment to the Uvalde County Appraisal District Retirement Plan Document.
6. Discussion and action to approve and grant the Chief Appraiser authority to sign an engagement letter with Ede & Company, LLC for the 2019 Annual Financial Records Audit for the year ending December 31, 2019, in the amount not to exceed \$ 3,500.00.
7. Discussion and action to approve and grant the Chief Appraiser authority to purchase software, license and professional services for setup of one (1) Mobile Device in the amount of \$ 4,000.00 from Harris Govern.
8. Discussion and action to approve and grant the Chief Appraiser authority to purchase one (1) Dell Laptop with software (Microsoft Office) and docking station in the amount of not to exceed \$ 3,500.00

**F. CLOSED SESSION**

The Board will convene in Closed Session as authorized by the Texas Government Code, Chapter 551, et. Seq. (Texas Government Code 551.071/551.074).

1. Consultation with the Appraisal District's Attorney pursuant to Section 551.071 of the Texas Open Meeting Act, Chapter 551, Texas Government Code regarding pending litigation.

**G. OPEN SESSION**

The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

**H. OTHER BUSINESS AND ADJOURNMENT**

1. Next Board Meeting Date – February 18, 2020 at 5:45 p.m.
2. Adjournment

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the Administrative office of the Appraisal District at (830) 278-1106 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Uvalde County Courthouse, Uvalde, Texas, a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 17<sup>th</sup> day of January 2020, furnished to Valerie Del Toro Romero, County Clerk of Uvalde County, Texas the County in which most, if not all, of the Appraisal District resides.

Dated this the 17<sup>th</sup> day of January, 2020  
Uvalde County Appraisal District by

  
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Roberto Valdez, Chief Appraiser