



UVALDE COUNTY APPRAISAL DISTRICT

209 NORTH HIGH STREET
UVALDE, TEXAS 78801
(830) 278-1106
(830) 278-8150
www.uvaldecad.org

BOARD OF DIRECTORS' MEETING

Regular Meeting # 2025- 04

Tuesday, April 15, 2025; 5:45 p.m.

Board Room; 209 North High Street; Uvalde, Texas 78801

Stratus Connectivity

The public may participate / join the meeting via telephone/video conference by using a computer, tablet or smart phone and connecting through one of the following links:

<https://stratus.spectrumvoip.com/video/?id=200155950&l=u&p=1657> (Google Chrome)

Meeting ID: **200 155 950**

Access passcode: **1657**

Via phone call by dialing – (830)-278-1107

If a member of the public would like to address the Board during the meeting via telephone/video conference, they must register in advance by emailing their request and subject matter of their comments to melissapulido@uvaldecad.org at least two hours prior to the meeting. The public will be allowed to comment during the public comment section of the meeting.

AGENDA

CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS

A. MEETING CALLED TO ORDER

1. Roll Call and the recording of Board Members present.
2. Pledge of Allegiance to the U.S. Flag.
3. Recording of Executive Director and Staff Members present.

FILED
This 14th day of Apr, A.D. 2025
at 10:15 o'clock A.M.
DONNA M. WILLIAMS
County Clerk, Uvalde County, Texas
By [Signature]
Deputy

B. PUBLIC COMMENTS

1. **Public Comments** (Comments are limited to three (3) minutes per speaker. The timekeeper will inform the speaker when they have one (1) remaining minute. No more than three (3) people will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Complaints, criticisms, and concerns against Appraisal District employees shall be directed through the appropriate channels in accordance with Board policy. The Presiding Officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.

C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS

1. Communications:
 - a. Chief Appraiser's Report – Present / Update the Board on the following:
 1. 2025 Appraisal Program report.
 2. 2025 State Category Value Change report.
 3. 2024 Tax Collection report.
 4. 2023 Delinquent Tax Roll & May Tax Statement Report.
 5. Presentation on issue with subscription to Intuit QuickBooks.
 6. Entity meeting, Utopia ISD.
 7. 2025 YTD Staff's Educational report.
 8. Staffing status update.
 - b. Delinquent Tax Attorney Report.
 - c. Review written communications and/or complaints received which are addressed to the Presiding Officer of the Board of Directors.

D. DISCUSSION/ACTION ITEMS

1. Discussion and action to approve the minutes for the Uvalde County Appraisal District's Board of Directors meeting held on March 18, 2025.
2. Discussion and action to approve Uvalde County Appraisal District's Financial Report through March 31, 2025.
3. Discussion and action on invoice to Utopia ISD for their responsibility in 2024 Tax Collection section/participation of the 2024 UCAD Budget.
4. Discussion and action to authorize the Chief Appraiser to sign a 3-year contract with TrueRoll for homestead monitoring service at an annual cost not to exceed \$6,500.
5. Discussion and action to establish Board Member sub-committees and assignments.
6. Discussion and action to approve the 2026 Appraiser's Salary Schedule and the 2026 Employee Salaries for preliminary budgetary purposes.

7. Discussion and action to approve an Interlocal Cooperation Contract with The University of Texas Rio Grande Valley for multiple services provided, such as network security monitoring, guidance to defeating security threats, cybersecurity educational and awareness services, and other services free of charge.
8. Discussion and action to approve the payroll conversion, from 24 pay-periods to 26 pay-periods and allowing for additional days to process payroll.
9. Discussion and action to approve the amendments to the UCAD Employee Personnel Manual to include the proper language / modifications to incorporate the payroll changes.
10. Discussion and action to approve the purchase of a safe pursuant to quotes submitted at a cost not to exceed \$ 2,000.00.
11. Discussion and action to approve a contract with Quadient for 60 months on a mail processing machine at a monthly rate not to exceed \$ 250.00.

E. CLOSED SESSION

The Board will convene in Closed Session as authorized by the Texas Government Code, Chapter 551, et. Seq. (Texas Government Code 551.071/551.074).

1. Consultation with the Appraisal District's Attorney pursuant to Section 551.071 of the Texas Open Meeting Act, Chapter 551, Texas Government Code regarding pending litigation.

F. OPEN SESSION

The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

G. OTHER BUSINESS AND ADJOURNMENT

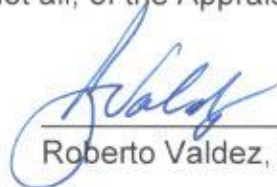
1. Next Board Meeting Date – May 20, 2025; at 5:45 p.m.
2. Adjournment

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the administrative office of the Appraisal District at (830) 278-1106 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above-named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central Administrative office and located at the Uvalde County Courthouse, Uvalde, Texas, a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 11th day of April 2025, furnished to Donna M. Williams, County Clerk of Uvalde County, Texas the County in which most, if not all, of the Appraisal District resides.

Dated this the 11th day of April 2025
Uvalde County Appraisal District by


Roberto Valdez, Chief Appraiser