



UVALDE COUNTY APPRAISAL DISTRICT

209 NORTH HIGH STREET
UVALDE, TEXAS 78801
(830) 278-1106
(830) 278-8150
www.uvaldecad.org

BOARD OF DIRECTORS' MEETING

Regular Meeting # 2025- 11

Tuesday, November 18, 2025; 6:00 p.m.

Board Room; 209 North High Street; Uvalde, Texas 78801

Stratus Connectivity

The public may participate / join the meeting via telephone/video conference by using a computer, tablet or smart phone and connecting through one of the following links:

<https://stratus.spectrumvoip.com/video/?id=519845447&l=u&p=11182025> (Google Chrome)

Meeting ID: **519 845 447**

Access passcode: **11182025**

Via phone call by dialing – (830)-278-1107

If a member of the public would like to address the Board during the meeting via telephone/video conference, they must register in advance by emailing their request and subject matter of their comments to melissapulido@uvaldecad.org at least two hours prior to the meeting. The public will be allowed to comment during the public comment section of the meeting.

AGENDA

CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS

A. MEETING CALLED TO ORDER

1. Roll Call and the recording of Board Members present.
2. Pledge of Allegiance to the U.S. Flag.
3. Recording of Executive Director and Staff Members present.

FILED
This 12 day of Nov A.D. 2025
at 1:40 o'clock P.M.
DONNA M. WILLIAMS
County Clerk, Uvalde County, Texas
By Is/Liliana Flores
Deputy

B. PUBLIC COMMENTS

1. **Public Comments** (Comments are limited to three (3) minutes per speaker. The timekeeper will inform the speaker when they have one (1) remaining minute. No more than three (3) people will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Complaints, criticisms, and concerns against Appraisal District employees shall be directed through the appropriate channels in accordance with Board policy. The Presiding Officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.

C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS

1. Communications:
 - a. Chief Appraiser's Report – Present / Update the Board on the following:
 1. 2025 Tax Collections Report.
 2. 2024 Delinquent Tax Roll Report.
 3. 2026 Appraisal Program Report.
 4. Organizational Chart and Job Descriptions.
 - b. Delinquent Tax Attorney Report.
 - c. Review written communications and/or complaints received which are addressed to the Presiding Officer of the Board of Directors.

D. DISCUSSION/ACTION ITEMS

1. Discussion and action to approve the minutes for the Uvalde County Appraisal District's Board of Directors meeting held on October 21, 2025.
2. Discussion and action to approve Uvalde County Appraisal District's Financial Report through October 31, 2025.
3. Discussion and action to approve the 2026 Holiday Schedule.
4. Discussion and action to approve the 2025 Budget Amendment #2 to balance the funds.
5. Discussion and action to approve the appointments of James Ray Carnes Jr., William C. Nack, Jessup C. Yeaman to serve the 2026-2027 term as members of the Agricultural Appraisal Advisory Board pursuant to Texas Property Tax Code Section 6.12(a).
6. Discussion and action to authorize the Chief Appraiser to adjust appraisers' salaries based on early attainment of educational threshold in their pathway to certification.
7. Discussion and action to approve the purchase of one additional Mobile User License and set up fees for \$ 10,125.00.
8. Discussion and action to authorize the Chief Appraiser to renew a multi-year contract with Just Appraised for deed processing software at an annual cost not to exceed \$7,200.

9. Discussion and action to approve the subscription to Intuit QuickBooks "Enterprise Desktop" for an annual cost not greater than \$ 5,200.00 the first year.
10. Discussion and action to approve the use of "Certified Agenda" during closed session replacing the recording of such closed sessions.
11. Discussion and action to approve the UCAD Employee Handbook.

E. CLOSED SESSION

The Board will convene in Closed Session as authorized by the Texas Government Code, Chapter 551, et. Seq. (Texas Government Code 551.071/551.074).

1. Consultation with the Appraisal District's Attorney pursuant to Section 551.071 of the Texas Open Meeting Act, Chapter 551, Texas Government Code regarding pending litigation.
2. Discussion, including consultation with Legal Counsel, regarding amending the Chief Appraiser's Contract.

F. OPEN SESSION

The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

G. OTHER BUSINESS AND ADJOURNMENT


1. Next Board Meeting Date – December 16, 2025; at 6:00 p.m.
2. Adjournment

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the administrative office of the Appraisal District at (830) 278-1106 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above-named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central Administrative office and located at the Uvalde County Courthouse, Uvalde, Texas, a place so posted continuously for at least 3 business days preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 12th day of November 2025, furnished to Donna M. Williams, County Clerk of Uvalde County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dated this the 12th day of November 2025
Uvalde County Appraisal District by


Roberto Valdez, Chief Appraiser